

SHEPTON MALLET TOWN COUNCIL GRANT APPLICATION FORM

To enable this form to be photocopied please complete **all sections** using black ink.

(*Delete as appropriate)

Name of Organisation:

Correspondence Address:

Name and Address of Person Making the Application:

Name:

Address:

Postcode:

e-mail address:

Telephone number: Daytime:

Evening:

Preferred method of contact, please tick appropriate box

Tel:	<input type="checkbox"/>	E-Mail:	<input type="checkbox"/>	Post:	<input type="checkbox"/>
-------------	--------------------------	----------------	--------------------------	--------------	--------------------------

1. When was your organisation formed?

2. What does your organisation do?

3. Is your organisation a registered charity?

(if yes, please give number)

State Registered Charity Number:

4. Is your organisation part of, or affiliated to, any national organisation?

If yes please give details:

5. Where does your organisation meet?

6. If rented what is the approximate annual cost?

7. What are your present charges/subscriptions/fees?:

8. Briefly describe the project or purpose for which you require a grant and how the project or purpose will benefit the community or residents of Shepton Mallet.

9. Approximately, how many people do you expect to benefit from this project?

Age Group	In Shepton Mallet	Outside Shepton M
0 - 25		
26 - 49		
50 and over		
All ages		
Special or minority groups (please specify)		
TOTAL		

(Map showing Council boundaries, see page 14)

10. How do you think your application matches the Town Council Grants Policy?

11. Category under which you would like your application to be considered

Older People		Young People	
Arts and Culture		Sports and Recreation	
Enhancing the Environment of Shepton Mallet		Highways and Transport	
Charitable and Advice Organisations		Organisations assisting the Disabled	

12. What is the identified need for your proposal?

13. Please include a brief statement in relation to the environmental impact of your proposal.

14. When do you intend your project to start?

15. How will you measure the success of your project?

16. What size of grant are you seeking?

(The Council cannot make a determination if the amount is not indicated)

17. What is the total cost of the project for which you are seeking a grant?

(Please include budget)

18. If you are not applying for the full amount, please specify where the remaining funds will come from:

19. Have you applied for, or do you plan to apply for a grant in respect of this project to any other organisation (including Local Authorities)? *

If YES. Please give the following details:

Please include details of all applications both successful and unsuccessful.

<u>Organisation</u>	<u>Purpose</u>	<u>Successful/Unsuccessful</u> (if money is not yet received but promised please include)	<u>Amount Received</u>
---------------------	----------------	---	------------------------

.....
.....

20. Please give details of your organisation's own fund raising efforts:
21. Please add any supplementary information in support of your application. (Additional literature, leaflets or recent annual reports may be enclosed with the application)
22. Have you previously received, or applied for a grant from Shepton Mallet Town Council? *
- If YES, please give details of amount(s) and year(s) and purpose:

23. BANK DETAILS

Name of Bank:

Name of Account: ...

Sort Code:

Account No:

Number of signatures required to issue cheques

24. Where did you learn you could apply for a Shepton Mallet Town Council grant?

Noticeboard		Website	
Press		Minutes	

Other: